

**BOARD POLICY 4020.1****Curriculum Review and Approval**

It is the purpose of this policy to ensure that the college faculty, through the Academic Senate, is responsible for the development and review of the college's curriculum and the maintenance of appropriate academic standards. For the purpose of this policy, the term "curriculum" is defined broadly to include credit, non-credit, and fee-based courses, the selection of prerequisites, the specification of degree requirements, and the arrangement of courses into degree, certificate and transfer programs.

The college faculty, through the Academic Senate, will be responsible for making all recommendations on curricular matters to the Vice President-Instruction. After review, the Vice President-Instruction shall forward these recommendations to the President for submission to the Board of Trustees.

It is the intent of the Board that suitable procedures be developed jointly by the Academic Senate and the Vice President-Instruction to implement this policy. These procedures must provide for wide faculty involvement in the curriculum review and approval process, while also providing opportunities for timely comment by students, other members of the college staff and community representatives. These procedures are also to recognize the special responsibilities of divisional curriculum committees and academic departments, and provide opportunities for appeal.

Finally, it is the intent of the Board that suitable procedures be developed jointly by the Academic Senate and the Vice President-Instruction to provide for the systematic and regular review of the college curriculum in terms of appropriate standards of academic rigor. These procedures are to ensure the clear definition of such standards, to provide for their uniform and equitable application, and to ensure full faculty involvement in the evaluation and review of the curriculum and the strengthening of all college offerings.

Previous Board Policy Number: 6123

El Camino College  
Adopted: 6/22/87  
Renumbered: 4/18/05